

**THE IOWA DISTRICT COURT SEVENTH JUDICIAL DISTRICT
ADMINISTRATIVE OFFICE, SCOTT COUNTY COURTHOUSE
400 WEST FOURTH STREET
DAVENPORT, IA 52801-1104
(563)326-8783
FAX (563)326-8218**

Honorable Marlita A. Greve
Chief Judge
Marlita.Greve@iowacourts.gov

Kathy M. Gaylord
District Court Administrator
Kathy.Gaylord@iowacourts.gov

EDMS BULLETIN | 2014-02

DATE: November 21, 2014
IMPACT: ALL EDMS COUNTIES IN THE SEVENTH JUDICIAL DISTRICT
SUBJECT: How to obtain a Family Law Decree

STIPULATED AGREEMENTS AND DECREES:

Certain past practices are no longer feasible with the implementation of EDMS. Namely, it is not possible for a judge to apply his or her signature to an agreement also signed by the parties as was common with filing proposed stipulated decrees in family law cases. To work around this limitation, the best practice for submitting stipulated decrees is to reformat the stipulated decree into a stipulated agreement. This stipulated agreement must be signed by all parties and submitted electronically.

After filing the stipulated agreement, counsel should come to Order Hour to have the judge call up the case and file a decree, which will incorporate the stipulated agreement filed by the parties.

A reminder from Judge Greve: Please remember if you have a stipulated dissolution, modification or paternity matter, you need to submit that as a "Stipulation" and not as a Decree or Order. It also must be submitted in .pdf format. We have templates we can create to make the stipulation an order for dissolutions, modifications and paternity matters. We have notified our clerks that they cannot accept stipulations which are labeled as orders or decrees. You can submit your own proposed decree regarding the stipulation; however, most judges will prefer to use our templates.

COUNTIES

Cedar

Clinton

Jackson

Muscatine

Scott